

Fall 2015

BA 3021

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SYLLABUS

BA 3021- Business Law

Section 601

Tuesday 6-8:45 p.m.

FALL 2015

Instructor: Susan F. Clade, J.D.

UNO Office: KH 352

Office Hours: Before/After Class; By appointment

Phone: (504) 569-2971 (Law office)

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1) Description of Course

This course examines various areas of business law in order to introduce the student to basic concepts, legal principles and terminology related thereto. The course includes the presentation of factual situations that might arise in the everyday business environment in order to help the student develop his/her ability to identify legal issues inherent in those factual situations and assess the validity of any potential legal disputes that he/she may face in the world of business. The subjects considered in this course include commercial paper, secured transactions, federal securities laws and regulations, financial reporting, ethical and legal responsibilities of accountants and other law-related topics that may be covered by the standard CPA exam.

Completion of BA 3010, Legal Environment of Business, is a pre-requisite for this course.

2) Learning Objectives

- a. To understand basic legal concepts and the impact of the legal, ethical and international environment on business organizations and in the marketplace.
- b. To understand the factors that determine the resolution of legal disputes and when an attorney should be consulted to provide guidance and/or representation.
- c. To recognize the importance of defining and implementing ethical standards and policies of social responsibility that will create enduring relationships between business organizations and their customers/clients and work to the general benefit of society as a whole.
- d. To understand the global environment in which business is done and to recognize the differences in legal and ethical systems among the different countries in which the business may operate.
- e. To enhance the student's critical thinking abilities re: legal and ethical dilemmas and their resolution.

3) Required Text (available only from UNO Bookstore)

- a. Textbook: Business Law (Custom Edition - 13th Edition 2015) by Clarkson, Miller and Cross - ISBN 9781337042734

4) Instructor's Policies

a. Expectations for Students

Assigned chapters from the text are listed on the last page of this syllabus. Students should read the assigned chapters prior to coming to class. **Please note that there is a great deal of material covered in this course, and a substantial amount of individual study outside of the classroom is required.** Students who anticipate that they will be unable or unwilling to attend class on a regular basis and to devote sufficient time to studying on their own should carefully consider whether to remain in this course.

Students should prepare for each class by reading the assigned chapter(s) in the text and being prepared to discuss the main issues and concepts analyzed in each chapter. The "Concept Summaries" and other study tools provided in each chapter of the text may be particularly helpful in this regard.

b. Course Content

Class will consist of lectures by the Instructor covering the course material assigned for each class and class discussion of issues related to the assigned material. Some of the "Questions and Case Problems" set forth at the end of each chapter, as well as cases discussed in the text and other hypothetical situations presented in class, may serve as a basis for questions that appear on the tests and on the final exam.

Certain issues which are not covered by the assigned chapters or which may not be covered by the text (for example, issues and concepts arising under Louisiana law) also may be discussed by the Instructor. Examinations may be based on both the assigned chapters and the material discussed in class.

Weekly assignments regarding certain "Questions and Case Problems" presented at the end of each chapter must be turned in by the next weekly class meeting. They may be submitted by hard copy in class or by email any time before they are due.

c. Extra Credit

At the sole discretion of your Instructor, extra credit may be earned by students but only if the criteria listed below are met:

1. the student must regularly attend class;

2. student must have previously sought assistance from the Instructor; and
3. student requires extra credit work to improve his/her final grade from an "F" to a "D" or a "D" to a "C".

Extra credit work will be assigned only at the end of the semester and will NEVER be allowed to improve a student's final course grade from a "C" to a "B" or a "B" to an "A".

d. Make-up Tests

Students are expected to take all tests at the scheduled time.

Requests to take a make-up test based on medical excuse MUST be documented, and if at all possible, the student MUST notify the Instructor PRIOR TO the test's being given. If the student fails to give advance notice to the Instructor, the student may receive a grade of zero for the test.

Requests to take a make-up test for any other reason besides illness (e.g., death in family, car accident, job-related matter, family emergency, etc.) must be documented and will be granted at the sole discretion of the Instructor. Advance notice MUST be given when possible. If the Instructor deems the excuse unsatisfactory, the student will receive a grade of zero for the test. Under no circumstances will a make-up test be given if a student misses a test for any reason that is not beyond the student's control.

e. Miscellaneous

During all tests and the final exam, cell phones, laptops, and/or other electronic devices may not be in your possession or within your reach.

All bookbags, backpacks, purses, or other personal items shall be placed at the front of the classroom during all tests or exams. The Instructor reserves the right to have seating arrangements changed for all tests or exams and a photo ID may be requested and required at any test or exam.

Tape recording of lectures is prohibited without express consent of your Instructor.

For all of the reasons above, class attendance is strongly urged. **Roll will be taken each class.** Students are expected to arrive on time and to **return to class following the mid-class break at approximately 7:30 p.m.**

5) Grading

There will be three (3) tests in addition to the final exam. The test and the final exam will be weighted as shown below with each question worth one (1) point. The tests and final exam will usually be in multiple choice format and are to be taken using a

blue or green A Scantron. However, the Instructor may choose to make any given test or the final exam objective (multiple choice, true/false) and/or subjective (short answer, discussion, problem solving).

The student's final grade for the course will be comprised of the following:

a)	Test 1	-	50 points
b)	Test 2	-	50 points
c)	Test 3	-	50 points
d)	Written Answers to Questions and Case Problems assigned weekly	-	50 points
e)	Final Exam (Cumulative)	-	100 points
	TOTAL	-	300 points

Final grades will be calculated by totaling the points earned and applying the following grading scale:

A	=	270 – 300 points
B	=	240 – 269 points
C	=	210 – 239 points
D	=	180 – 209 points
F	=	0 – 179 points

The final exam is cumulative – it will cover all material for the entire course. Each of the three tests will cover only new material covered since the last test.

6) Statement on Academic Integrity

Academic integrity is fundamental to the process of learning and evaluating academic performance. Academic dishonesty will **not** be tolerated. Academic dishonesty includes, but is not limited to, the following: cheating, plagiarism, tampering with academic records and examinations, falsifying identity, and being an accessory to acts of academic dishonesty. Refer to the UNO Judicial Code for further information. The Code is available online at:

http://www.uno.edu/%7Estlf/Policy%20Manual/student_policy_manual_frames.htm

7) Statement on Accommodations for Students with Disabilities

It is University policy to provide, on a flexible and individualized basis, reasonable accommodations to students who have disabilities that may affect their ability to participate in course activities or to meet course requirements. Students with disabilities should contact the Office of Disability Services as well as their Instructor to discuss their individual needs for accommodations. For more information, please go to <http://www.ods/uno.edu>.

8) Statement on Student Conduct

At all times students are expected to be polite, courteous, respectful, and kind to one another, the Instructor and/or any visitors or guests to our class. Rudeness will not be tolerated.

We shall be meeting in a formal classroom setting each week. Although there will be an atmosphere of informality at times in the classroom, **please do not address your Instructor by her first name.** Such familiarity is **not** appropriate in such a setting.

BA 3021

Syllabus

Aug. 25	-	Chapters 5 (Business Ethics) and 47 (Professional Liability)
Sept. 1	-	Chapter 47; Chapter 42 (Securities Laws)
8	-	Chapter 42; Chapter 4 (Business & Constitution)
15	-	Chapter 4; Chapter 24 (International Law)
22	-	TEST 1 ; Chapter 25 (Negotiable Instruments)
29	-	Chapters 25 and 26 (Negotiable Instruments)
Oct. 6	-	Chapters 26 and 27 (Negotiable Instruments)
13	-	Chapter 27; Chapter 29 (Creditors' Rights)
20	-	TEST 2 ; Chapter 29 (con.'d.)
27	-	Bankruptcy (handout)
Nov. 3	-	Chapter 30 (Secured Transactions)
10	-	Chapter 30; Chapter 32 (Agency Formation)
17	-	Chapter 32; Chapter 33 (Agency Liability)
24	-	TEST 3 ; Chapter 34 (Employment/Immigration Law)
Dec. 21	-	Chapter 34; Chapter 35 (Employment Discrimination)

FINAL EXAM

Tuesday, December 8, 2015; Time – TBA