

Fall 2015

ENEE 6001

V. P. Jilkov
University of New Orleans

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Syllabus

Instructor: Dr. V. P. Jilkov, Riley Parker Endowed Professor

Office EN844: Tue & Thu 3:15pm – 5:00pm, Wed 3:00pm – 5:00pm, or by appointment

Phone: 280-6179, Email: vjilkov@uno.edu

Seminar Meetings: Wednesday, 2:00pm - 3:00pm, EN 309

Textbook: N/A

Prerequisites: None

Catalog Description: EE Graduate Seminar is a noncredit course for master and Ph.D. students in Electrical Engineering to complete as part of the graduate program. It is organized as a weekly seminar to help graduate students give effective presentations, which is critical to have successful Electrical Engineering professional careers. Students registered for this course and faculty members invited to participate in the seminar give talks similar to oral presentations in national and international conferences. The topic of each presentation is research-oriented and the course evaluation is based on pass/fail criterion

Learning Outcomes: After passing this course graduate students should have enhanced their capability to give effective oral PPT presentations.

Schedule: Seminar meetings are every Wednesday starting at 2:00pm in EN309. Occasionally, in case of external speakers, the place/time can be changed. The exact time and place for each seminar will be announced in advance by the instructor in charge through e-mail.

Assignments & Grading:

MS students are required to register at least two semesters and give one presentation. Typically, this would be the presentation prepared for their MS thesis or final project (for non-thesis option) defense.

PhD students are required to register at least four semesters and give two presentations. Typically, these would be presentations of their research results, conference papers, or parts of their dissertation defense presentation.

The course evaluation is based on **Satisfactory/Unsatisfactory** criterion.

Attendance: The **minimum attendance** requirement to pass is 2/3 of the Seminar meetings, which for the Fall 2015 semester amounts to **11 meetings**.

Student Conduct:

All students are expected to know the UNO Student Code of Conduct and adhere to it in this class (please, refer to <http://www.studentaffairs.uno.edu>). Among other things, students should come in class on time and have their **cell phones turned off**. Students are highly encouraged to get actively involved in the seminar and ask questions, but this should not be done in a disruptive manner.

Academic Integrity:

Academic integrity is fundamental to the process of learning and evaluating academic performance. Academic dishonesty will not be tolerated. Academic dishonesty includes, but is not limited to, the following: cheating, plagiarism, tampering with academic records and examinations, falsifying identity, and being an accessory to acts of academic dishonesty. Refer to the Student Code of Conduct for further information. The Code is available online at <http://www.studentaffairs.uno.edu>

Class Communications:

The information for each Seminar (including exact time and place, if changed) will be announced in advance by the instructor in charge through e-mail.

Accommodations for Students with Disabilities:

It is University policy to provide, on a flexible and individualized basis, reasonable accommodations to students who have disabilities that may affect their ability to participate in course activities or to meet course requirements. Students with disabilities should contact the Office of Disability Services as well as their instructors to discuss their individual needs for accommodations. For more information, please go to <http://www.ods.uno.edu>



Syllabus Attachment

Fall 2015

Important Dates*

Last day to adjust schedule w/out fee.....	08/18/2015
Semester Classes Begin	08/19/2015
Last day to adjust schedule w/fee, or withdraw with 100% refund.....	08/25/2015
Last day to apply for December commencement.....	09/25/2015
Final day to drop a course or resign	10/14/2015
Mid-semester examinations.....	10/05-10/09/2015
Final examinations	12/07-12/11/2015
Commencement.....	12/18/2015

*Note: check Registrar's website for Saturday and A/B sessions, and for items not listed here: <http://www.registrar.uno.edu>

Fall Semester Holidays

Labor Day	09/07/2015
Mid-semester break	10/15-10/16/2015
Thanksgiving.....	11/26-11/27/2015

Withdrawal Policy – Undergraduate only

Students are responsible for initiating action to resign from the University (withdraw from all courses) or from a course on or before dates indicated in the current Important dates calendar. Students who fail to resign by the published final date for such action will be retained on the class rolls even though they may be absent for the remainder of the semester and be graded as if they were in attendance. Failure to attend classes does not constitute a resignation. Check the dates on the Registrar's website, <http://www.registrar.uno.edu>. Please consult The Bulletin for charges associated with dropping and adding courses.

Incomplete Policy – Undergraduate only

The grade of I means *incomplete* and is given for work of passing quality but which, because of circumstances beyond the student's control, is not complete. The issuance of the grade of I is at the discretion of the faculty member teaching the course. For all graduate and undergraduate students, a grade of I becomes a grade of F if it is not converted before the deadline for adding courses for credit (as printed in the Important Dates Calendar) of the next regular semester including summer semester.

Repeat Policy

When a student is permitted to repeat a course for credit, the last grade earned shall be the one which determines course acceptability for degree credit. A student who has earned a C or better in a course may not repeat that course unless, (1) the catalog description indicates that the course may be repeated for credit, or (2) the student's Dean gives prior approval for documented extenuating circumstances.

Graduate Policies

Graduate policies often vary from undergraduate policies. To view the applicable policies for graduate students, see the Graduate Student Handbook:

<http://www.uno.edu/grad/documents/GraduateStudentHandbook2014.pdf>

Academic Dishonesty Policy

<http://www.uno.edu/student-affairs-enrollment-management/documents/academic-dishonesty-policy-rev2014.pdf>

Safety Awareness Facts and Education

Title IX makes it clear that violence and harassment based on sex and gender is a Civil Rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, etc. If you or someone you know has been harassed or assaulted, you can find the appropriate resources here:

<http://www.uno.edu/student-affairs-enrollment-management/>

UNO Counseling Services and UNO Cares

UNO offers care and support for students in any type of distress. Counseling Services assist students in addressing mental health concerns through assessment, short-term counseling, and career testing and counseling. Find out more at

<http://www.uno.edu/counseling-services/>. First-year students often have unique concerns, and UNO Cares is designed to address those students' needs. Contact UNO Cares through <http://www.uno.edu/fye/uno-cares.aspx>.

Emergency Procedures

Sign up for emergency notifications via text and/or email at E2Campus Notification: <http://www.uno.edu/ehso/emergency-communications/index.aspx>. All emergency and safety procedures are explained at the Emergency Health and Safety Office: <http://www.uno.edu/ehso/>.

Diversity at UNO

As the most diverse public university in the state, UNO maintains a Diversity Affairs division to support the university's efforts towards creating an environment of healthy respect, tolerance, and appreciation for the people from all walks of life, and the expression of intellectual point of view and personal lifestyle. The Office of Diversity Affairs promotes these values through a wide range of programming and activities.

<http://diversity.uno.edu/index.cfm>

Learning and Support Services

Help is within reach in the form of learning support services, including tutoring in writing and math and other supplemental instruction. Visit the Learning Resource Center in LA 334, or learn more at <http://www.uno.edu/lrc/>.

Affirmative Action and Equal Opportunity

UNO is an equal opportunity employer. The Human Resource Management department has more information on UNO's compliance with federal and state regulations regarding EEOC in its Policies and Resources website: <http://www.uno.edu/human-resource-management/policies.aspx>