

Fall 2015

FTA 2510

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University of New Orleans

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Recommended Citation

Pereira, Josh, "FTA 2510" (2015). *University of New Orleans Syllabi*. Paper 613.
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FTCA 2510-01 Beginning Film Production**Class time:** MWF: 10:00 – 10:50 PM **Class location:** PAC 319**Instructor:** Josh Pereira **Office:** PAC 320 **email:** jrperei1@uno.edu**Office/Advising Hours:** Monday 12:00-5:00 PM | Tuesday 3:30-6:30 PM (Digital Media Lab, PAC 320)

Date	Topic	Reading
Week 1 8/19	Review Equipment Procedures, Screen <u>The Hold Up</u> Shots & their functions	
Week 2 8/24	Shots & their functions Editing principles	<i>The Bare Bones</i> ... Chapter 3 & 5 <i>The Bare Bones</i> ... Chapter 4
Week 3 8/31	Editing principles View editing clips & Montage/Mise en scène AVID test (Friday, September 4th)	<i>The Bare Bones</i> ... Chapter 6
Week 4 9/07	Composition Lens	<i>The Bare Bones</i> ... Chapter 2 <i>The Bare Bones</i> ... Chapter 1
Week 5 9/14	<u>The Hold Up</u> – First cut due (Monday, September 14th) View <u>The Hold Up</u> cuts	
Week 6 9/21	Screenwriting Screen “The Cinema Ticket” & “Eyeball Eddie”	
Week 7 9/28	<u>The Hold Up</u> – FINAL CUT DUE (Monday, September 28th) View <u>The Hold Up</u> cuts	
Week 8 10/05	Planning your film MIDTERM EXAM – Bring blue scantron and pencils (Friday, October 9th)	<i>The Bare Bones</i> ... Chapter 8
Week 9 10/12	Camera Training – in class exercise (5 shot) FALL BREAK	
Week 10 10/19	View footage and edits of 5 shot Directing	
Week 11 10/26	Directing cont. Storyboard examples #NOFF response due (Monday, October 26th)	
Week 12 11/02	Storyboards due (Monday, November 2nd) Present storyboards	
Week 13 11/09	Light and color Location lighting	<i>The Bare Bones</i> ... Chapter 7
Week 14 11/16	PROJECT 2 first cut due (Monday, November 16th) View first cuts	
Week 15 11/23	Professional Production THANKSGIVING	
Week 16 11/30	PROJECT 2 FINAL CUT DUE (Monday, November 30th) Screening final cuts	

Final Exam: 10:00am - 12:00pm, Friday, December 11. Bring a blue scantron and pencils
 (Check online final exam schedule prior to this date in case of changes)

Learning objectives

This course is designed to acquaint you with the basic techniques of narrative film production and to provide you with practical opportunities for developing sensitivity to cinematic expression. After successfully completing this course, you will be able to:

- Shoot and edit a short silent narrative film
- Analyze and evaluate professional film production techniques such as directing, cinematography, and editing
- Identify the key personnel and their responsibilities on a professional motion picture production

Moodle

You must have internet access to www.uno.edu to be able to access the Moodle companion site for this class. All PowerPoint lectures, course handouts, and other resource documents will be posted on the Moodle site. All email correspondence from the instructor will be posted in your UNO email address only. Help with Moodle can be accessed at www.uno.edu

UNO Film website

Film-related information is available on the UNO Film website (www.unofilm.com), including all UNO Film policies, production forms, and news about job opportunities, film festivals, and links to local and national film-related sites.

Text

The Bare Bones Camera Course for Film and Video, 2nd ed, by Tom Schroepel (ISBN: 0960371818)
The Production Assistant's Pocket Handbook, 3rd ed., by Caleb Clark (ISBN: 143575624X)

Supplies

You will need to purchase a 4G SDHC card for this class in order to shoot your final project.

Assignments

Handouts will explain all assignments.

All written or production work in this class must be submitted by flash drive, email, or Moodle. Your name, the name of the assignment, date and course number is to be on the first page or a cover page. Printed material will not be accepted.

All film projects must be done with UNO camera equipment. Please note: **Any late return of UNO equipment will result in 10 points off your Project 2 grade per day late.**

If you choose to shoot your project inside a campus building always ask the building manager prior to shooting. The building manager for the PAC building is David Hoover, room 307.

Deadlines

Being a successful professional revolves around meeting deadlines. Assignments, exercises, and presentations must be turned in/held on the date due. LATE ASSIGNMENTS will be penalized 15 POINTS starting the moment they were due for the first three days and 5 POINTS for each additional day they are late. For example, if you submit your work after the class and not by the beginning of the class, you will lose 15 points from your grade. No assignment will be accepted after being more than one week late. This is also a fairness issue since students who are doing the work on time deserve to get better grades than those who are late (i.e. unfairly have more time to finish their projects).

Attendance

Attendance is required. It is also required for students to arrive on time. On time is being present when roll is called at the beginning of class. A student will be marked absent if they are not present when roll is called. Two absences are allowed, no questions asked. **After two absences the student will lose 2.5% per absence up to 10% of final grade.**

Grades:

All exercises, projects, papers, etc. are graded 100 points.

Attendance	10%
Avid Test	5%
Project 1 – The Holdup	15%
Storyboard	15%
Project 2 - Short Film	15%
NOLA Film Fest Response	5%
Midterm Exam	15%
Final Exam	20%
Total:	100%

Scale: A 90-100; B 80-89; C 70-79; D 60-69; F 0-59

Extra credit

There will be up to 6 extra points available for working on advanced student films (2 points for a full production day).

Exams

Midterm: The midterm will cover all lecture and textbook reading up to the exam.

Final: The final is cumulative of all text, lecture, and training material.

The exams are based on multiple choice and true-false questions. Please bring a blue scantron.

Note: Exams must be taken at time and date announced. There will be no make-up exams.

UNO Filmmakers: All students are encouraged to join the UNO Filmmakers. Also, all students are encouraged to submit their work for screening to the UNO Filmmakers Film Festival in the spring.

Editing:

Login to drive: **251001** Password: ematical

Editing can be performed in the editing lab, PAC 320 during regular lab hours. If you choose to edit at home with your own Avid, you must put your edited project on the departments Avid ISIS system so it can be viewed in class. DVD/CD, thumb drives, etc. are not accepted for viewing. Only projects on the dept. Avid ISIS will be viewed and graded.

Equipment

Camera equipment will be provided by the department on a 24-hour checkout basis. You will need a current student ID to check out departmental equipment. You must use the camera from the department to shoot your project.

By taking this class you are accepting responsibility for all equipment you will be using in the course. The equipment room guidelines are available in the Equipment Checkout Room and on the Department's websites (Sharepoint).

Any student who damages or loses gear will be responsible for the repair or replacement of that equipment. The student's account in the Equipment Room will be locked to further equipment check out until the equipment is repaired, replaced or paid for. The student will have a hold placed on their UNO registration account until the equipment is repaired, replaced or paid for.

In addition, equipment returned late will be a reduction of 10 points per day of the student's project grade (or every team member's grade) until the equipment is returned.

FESTIVALS

All projects made in this class must include the full UNO animated film logo (on the Avid ISIS) at the head (first item) and the following statement after end credits for 5 non-moving seconds:

*This film was made in partial fulfillment of a degree at
The University of New Orleans
Department of Film and Theatre
www.unofilm.com*

All films entered in festivals must also include the above logo and statements.

CLASSROOM CONDUCT: Civility in the classroom and respect for the opinions of others is very important in an academic environment. It is likely you may not agree with everything that is said or discussed in the classroom. Courteous behavior and responses are expected.

1. Be in class on time. Please do not come five, ten, or twenty minutes late. Distracting interruptions are inconsiderate, disrespectful, and time wasting. There is no excuse for repeatedly arriving late.
2. Cell phones should be turned off/silenced and put away before class begins.
3. No eating in class.
4. Students are expected to treat faculty and fellow students with respect. Any actions that purposefully and maliciously distract the class from the work at hand will not be allowed.

Academic integrity is fundamental to the process of learning and evaluating academic performance. Academic dishonesty will not be tolerated. Academic dishonesty includes, but is not limited to, the following: cheating, plagiarism, tampering with academic records and examinations, falsifying identity, and being an accessory to acts of academic dishonesty. Refer to the Student Code of Conduct for further information. The Code is available online at <http://www.studentaffairs.uno.edu>.

Students with disabilities: It is University policy to provide, on a flexible and individualized basis, reasonable accommodations to students who have disabilities that may affect their ability to participate in course activities or to meet course requirements. Students with disabilities should contact the **Office of Disability Services** as well as their instructors to discuss their individual needs for accommodations. For more information, please go to <http://www.ods.uno.edu>

COPYRIGHT INFORMATION: Students in film production courses who wish to exhibit or distribute their course projects outside of class IN ANY MANNER, including, but not limited to, posting to web streaming sites such as *YouTube* and *Vimeo* and entering into film festivals (other than the UNO Film Festival), must obtain all “chain of title” rights for all material included. This means written permission for the right to use the script, performances, music, stills, stock footage and any copyrighted or trademarked material (underlying story, logos, etc.).