

Fall 2015

FTA 2650

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University of New Orleans

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The Department of Film and Theatre
Oral Communications 2650-001-TTH 9:30-10:45am
Oral Communications 2650-601-4:00-6:45pm

Fall 2015
Debra Daniel
Class Location: MH 211
Office: PAC 304

Office hours:

By Appointment
(Or before and after class)

Advising:
By appointment
Email: ddaniel@uno.edu
Phone: 504-280-6811

Preface

Speech Communication involves the ability to understand and be understood. One of life's most important functions is the ability to communicate effectively with others. Becoming a better speaker involves learning to get your ideas across to others in an easy to understand, interesting way.

Numerous rewards await the person who can communicate successfully through speech. Improved self-concept, increased confidence, greater employability, and the ability to get along with others are just a few of the great benefits.

FTCA 2650 (Oral Communication) is designed to help you develop the skills that you will need to prepare and deliver effective speeches. This course is geared toward the student who wants practical advice and hands on experience in speaking.

I am convinced that the best way to learn the skills of speaking effectively is by successfully delivering speeches. Therefore, I would like to welcome to FTCA 2650 and I look forward to see you obtain confidence in Public Speaking.

Course Description: Oral Communication is a course design to teach the student speech communication through helping the student understand the importance of effective public speaking and give the student experience in the preparation and presentation of several speeches.

Course Goal: The goal of this course is to provide the student with the skills and theory necessary to become an effective and confident speaker.

Suggested Text: (Not required) The Art of Public Speaking
(8th Edition; Stephen Lucas)

Student Learning Objective: Upon completion of this course the student will:

1. Know the process of accepting an invitation to speak
2. Know the process of selecting a topic
3. Know the process and outline structure for the preparation of a presentation
4. Know the process of controlling fear and nervousness
5. Know the process of audience analysis
6. Know the process of using visual aids usage
7. Know the process of using and presenting a power point presentations

Course Content:

Lecture and Discussion

1. The importance of public speaking
2. Reduction and control of stage fright
3. Selection of presentation topics
4. Preparation of presentations
5. Outline techniques of public speaking
6. Delivery of presentations
7. Listening and evaluation of presentation
8. Use of visual aids for a presentation

Moodle will contain course information and grades

Presentations:

1. Mini Presentations:
 - ❖ *My Favorite vacation*
 - ❖ *If I could improve UNO, I would or*
 - ❖ *If I could improve New Orleans, I would.....*
2. *Workshop (group project)*
3. *Demonstration Speech*
4. *Impromptu Speech*
5. *Persuasive Speech (final exam) (Pro/ Con debate)*

Grading:

1. *Each student will receive grades for the following:*

- ❖ *Mini speeches:* 50pt
- ❖ *Major Individual speeches:* 100pt
 - Demonstration Speech*
 - Impromptu speeches* 50pt
- ❖ *Workshop:* 200pt
 - 100pt group grade...*
 - 100pt individual grade*
- ❖ *Evaluation of presentations:* 20pt
- ❖ *Final Exam* 200pt
 - Paper*
 - Oral presentation*

Grading Scale:

93 – 100 A

85 – 92 B

77 – 84 C

70 – 76 D

69 and below F

(Grades will be placed in moodle and given to you on the review sheets)

Attendance Policy:

- ❖ Attendance is required
- ❖ This class will be taught in a highly interactive manner. Your attendance at every class session is especially important. The class participation portion of your final grade will be automatically decreased by 20% if you exceed 3 (three) unexcused absence
- ❖ If you cannot attend class for some reason on the day of a assigned presentation you must email me at ddaniel@uno.edu
- ❖ Makeup of any presentation will be left up to the discretion of the teacher
- ❖ Missing your date : individual presentation and being allowed to present at another time will hold a penalty of 10%
- ❖ Being absent: from your group presentation (work shop) will result in a grade of :F: for this assignment
- ❖ 2 unexcused absences during the workshop work preparation time will result in you being dismissed from the group
- ❖

Students with Disabilities:

- ❖ Students who qualify for services will receive the academic modifications for which they are legally entitled. It is the responsibility of the student to register with the Office of Disability Services

Classroom Conduct and expectations of Students

- ❖ Arrive to class on time, the classroom door will be locked after student presentations have started and roll has been completed.
- ❖ All cell phones and pagers must be turned off during class
- ❖ No cell phone should be answered during class
- ❖ Civility in the classroom and respect for the opinions of others is very important in an academic environment. Courteous behavior and responses are expected
- ❖ No form of harassment (verbal, sexual and physical) will be allowed
- ❖ Students must have UNO email address. Students are responsible for all e-mail communications from the professor to their UNO email
- ❖ Students are expected to fully participate in all classroom activities. Full participation means that students arrive on time, have prepared for class
- ❖ Students must have Internet access to www.uno.edu and the Moodle portion of FTCA 2650. Students are responsible for all e-mail communications from the instructor to their UNO email.

Academic Integrity:

Academic integrity is fundamental to the process of learning and evaluating academic performance. Academic dishonesty will not be tolerated. Academic dishonesty includes, but is not limited to the following: cheating, plagiarism, tampering with academic records and examinations. Falsifying identity, and being an accessory to acts of academic dishonesty. Refer to the UNO Judicial Code for further information

FTCA 2650-001
Time Format/
Schedule may be adjusted

1st Week

Thursday: Aug 20 Introduction of Class, Syllabus and interviews

2nd Week

Tuesday: Aug 25 Complete interviews
Thursday: Aug 27 Favorite Vacation Destination individual

3rd Week

Tuesday: Sept 1 workday prepare Mini 2 speech
Improve UNO or Metro New Orleans Area
Thursday: Sept 3 Improve UNO or Metro New Orleans Area

Labor Day Holiday: Monday Sept 7

4th Week

Tuesday: Sept 8 Introduction to workshop & Select groups

Thursday: Sept 10 Lecture & Group work day
(Outline due for each member and also group program outline)

5th Week:

Tuesday: Sept 15 Group Workday
Thursday: Sept 17 Group Workday
Outlines due

6th Week:

Tuesday: Sept 22 Workshop practice day
Thursday: Sept 24 1st Group Workshop

7th Week:

Tuesday: Sept 29 2nd Group Workshop
Thursday: Oct 1 3th Group (Workshop)

8th Week:

Tuesday: Oct. 6

4th Group Workshop

Thursday: Oct 8

5th Group workshop

10th Week:

Tuesday: Oct 13

for extra workshop if needed

Thursday/Friday: Oct 15 & 16

Mid-Semester Break

11th Week:

Tuesday: Oct 20

Demonstration Speech

Thursday: Oct 22

Demonstration Speech

12th Week:

Tuesday: Oct 27

Demonstration Speech

Thursday: Oct 29

Demonstration Speech

13th Week:

Tuesday: Nov 3

Demonstration Speech

Thursday: Nov 5

Demonstration Speech

14th Week: (

Tuesday: Nov 10

Lecture & Debates (work day

Thursday: Nov 12

Debates: (workday (topic due

15th Week:

Tuesday: Nov 17

Debates (work day)

Thursday: Nov 19

Debates: (workday)

16th Week:

Tuesday: Nov 24

1st and 2nd debate Debates

Thursday/Friday: Nov 26-27

Thanksgiving Holiday

17th Week:

Tuesday: Dec 1

3rd & 4th Debate s

Thursday: Dec 3 5th & 6th Debate

Dec. 4: Last Day of Class for the University

Dec. 7 – 11: Final Exams for the University: