Friday, March 22, 2013

Workshop Session 3

Time of Session: 11:00AM-12:00PM

Session Title: Continuity Planning at Institutions of Higher Education

Speaker: Matthew Hart, Tufts University

Room: 257

Head Count: 9

Note Taker: Olivia Burchett
A. Continuity Planning at Institutions of Higher Education: Matthew Hart, Tufts University

- Higher education continuity planning software is available out of UC-Berkeley called KUALI Ready
  - Needs 1-2 full time staff to run and was initially implemented at Tufts with a $5million grant
- How to create university buy-in?
  - Is it important and accessible?
- Continuity planning is day-to-day planning activity to prepare for tomorrow
- Kuali Ready has 5 steps
- It is flexible, inexpensive, single sign on capable
- It is not as customizable as it could be
- Use past examples with universities to make it important to them to do continuity planning
- Must focus on university support services
- Software is like TurboTax in that it is intuitive
- Creates a path for users, identifies missing pieces and task lists for what needs to be done
- Created for the unique needs of higher ed
- Questions:
  - (Discussion) Buy-in as most important part of getting it off the ground
  - Could you talk more about the grant you received?
    - EMO funding that has since dried up. The software is $10,800 per year with updates but a source code is also available
  - In regards to buy-in, what other ways can be used to ground university employees?
    - Tool does a great job at this. (pulled up tool to illustrate this)
  - It is all built-in or is it modifiable?
    - Mostly built-in but some pieces are modifiable and can be added
  - When working with specific university departments, need more complex plans?
    - Space needs only, but gets them thinking, do they need MOUs with other universities (especially chemistry departments)
  - How much time needs to be spent showing software with each department?
    - Depends on the department and motivation – takes many meetings with departments
  - How much time have you invested in this project?
    - 1.5 years
  - Because you have departments do their own plan, how much oversight is needed?
    - Take a look at each plan, meet to clarify anything, foresee next step
  - Are there any other funders available?
    - No, other than defunded EMO
    - There are 100 subscribers to the KUALI tool currently.