

Wednesday, March 20, 2013

Workshop Session 4

Time of Session: 3:30-5:00PM

Session Title: Multi-Campus Planning

A. Creating a Multi-Campus Hazard Mitigation Plan for the
Mississippi Gulf Coast Community College System

Speaker: **Caroline Cunningham**, Atkins North
America

Team members: Nathan Slaughter, Atkins North America and
John Shows, Mississippi Gulf Coast Community College

Room: 256

Head Count: 8

Note Taker: Hannah Galloway

3:30 Caroline began by asking everyone present to tell why they were interested in the presentation

3:35 Caroline begins presentation

- Multi-disciplinary Engineering Firm
- MGCCC
 - 3 Campuses
 - 3 Centers
 - 10,000 Students
 - 2,000 Graduates Annually

3:37

- General Overview, Planning Process
- Mitigation Strategies
- Draft Plan

3:40

- Official Kick-off Meeting
 - In Person
 - Try to be clear about what mitigation is, especially when you are talking to people not in the disaster field, such as teachers or scientists
 - Ice breaker exercise
 - An ice breaker exercise they used was to give people the assignment of: hypothetically, imagine you were just given a million dollars (they used fake money), then they had participants divide up the money where they wanted it to go. This helped give an idea of where the problems were and where to focus.

3:43

- Planning Team
- Representatives from each campus
- Local Community
 - Question: Given the important role Stennis Space Center played during Hurricane Katrina, were they involved in this?
 - Answer: Since they are military, they choose to do their own plan but they have reached out to a wide range of people.

3:47

- Campus Visits
- Visit each participating campus
- Campus Packets

- ❖ Critical Building Scoring Sheets
- ❖ “Tell us about your buildings”
- ❖ Ask questions about the buildings

3:51

- Campus Visits Schedule
- Spend about ½ a day at each school
- Jefferson Davis Campus – They built a new building up off the ground, above the water line from Katrina
- AMTC – Campus without walls
- Jackson County Campus
- REMEMBER: Take pictures so you can remember.

3:57

- Risk Assessment
- Site Visits are very important
- Historical occurrence

3:59

- Hazus – MH
 - CDMS
 - Remember: Hazus is a comparative tool.
- Question: I see that everything is separated in Hazus, do you know anything about the combination?
- Answer: Only surge is combined, all the rest is separate

4:02

- Flooding

4:03

- Mobile HAZMAT Incident
 - Reconvene Planning Team
 - Bring everyone back together
- Question: Did you brief them on what to bring?
- Answer: Yes. I would say about 2 weeks before we tell them: We will need 3 hours of your time; We send them campus packets for them to fill out in advance; We want to get feedback.

IMPORTANT: Refresh their memory from the site visit—It is very important for you to take copious notes. It is not up to them to remember everything, it is up to you.

- Then plan together

4:08

- Bring the campuses together to work together and share ideas.
- Usually each campus will have ideas that can benefit another campus.
- Draft
- Draft plan to adoption
- Engage those who will adopt the plan

4:11

- Next steps
- Success / Challenges
- You need to go to each campus to get an understanding of risks
- Consistent Team = Leads to comfortable relationships, people will be more comfortable asking questions.

IMPORTANT: Bring an engineer with you—So they can tell you if a building is structurally sound.

QUESTIONS AND ANSWERS PORTION:

- Question: Can you talk about the number of staff members one should have on a project team? Sometimes I only have 1 or 2 people working on a project.
- Answer: It is helpful to have a contractor. Doing it by yourself can take a long time. Some campuses need totally different plans. Hiring an intern with a 3 month commitment is a good idea.

- Question: Do you walk them through writing the grant? Do you give input?
- Answer: There are certain requirements from FEMA. We give as much help as needed. Do a cost analysis.

- Question: Do you have samples of different grant plans?
- Answer: I'd go to the community or campus website—or ask the college. Be specific as possible when asking for examples. SHMO: Ask for help, they're happy to help. When you engage a campus, they are more likely to work with you.

- Question: Are satellite campuses involved?
- Answer: They were not involved.

- Question: How do you deal with non-campus buildings on campus?
- Answer: Most choose to ignore them, unless they are vulnerable. In that case, bring the owners together and make a plan.

4:25

There are no more questions, the presentation has ended.

4:25 I passed out the handout to all present from Rebekah Greene.