

Friday, March 22, 2013

Workshop Session 3

Time of Session: 11:00AM-12:00PM

Session Title: Continuity Planning at Institutions of Higher Education

Speaker: **Matthew Hart**, Tufts University

Room: 257

Head Count: 9

Note Taker: Olivia Burchett

- A. Continuity Planning at Institutions of Higher Education: Matthew Hart, Tufts University
- Higher education continuity planning software is available out of UC-Berkeley called KUALI Ready
 - Needs 1-2 full time staff to run and was initially implemented at Tufts with a \$5million grant
 - How to create university buy-in?
 - Is it important and accessible?
 - Continuity planning is day-to-day planning activitied to prepare for tomorrow
 - Kuali Ready has 5 steps
 - It is flexible, inexpensive, single sign on capable
 - It is not as customizable as it could be
 - Use past examples with universities to make it important to them to do continuity planning
 - Must focus on university support services
 - Software is like TurboTax in that it is intuitive
 - Creates a path for users, identifies missing pieces and task lists for what needs to be done
 - Created for the unique needs of higher ed
 - Questions:
 - (Discussion) Buy-in as most important part of getting it off the ground
 - Could you talk more about the grant you received?
 - EMO funding that has since dried up. The software is \$10,800 per year with updates but a source code is also available
 - In regards to buy-in, what other ways can be used to ground university employees?
 - Tool does a great job at this. (pulled up tool to illustrate this)
 - It is all built-in or is it modifiable?
 - Mostly built-in but some pieces are modifiable and can be added
 - When working with specific university departments, need more complex plans?
 - Space needs only, but gets them thinking, do they need MOUs with other universities (especially chemistry departments)
 - How much time needs to be spent showing software with each department?
 - Depends on the department and motivation – takes many meetings with departments
 - How much time have you invested in this project?
 - 1.5 years
 - Because you have departments do their own plan, how much oversight is needed?
 - Take a look at each plan, meet to clarify anything, foresee next step
 - Are there any other funders available?
 - No, other than defunded EMO
 - There are 100 subscribers to the KUALI tool currently.